

ACCOUNT APPLICATION FORM

Please note all of the following are required to open an account with Creative please ensure you attach with your application otherwise it may not be processed.

- Completed Application Form
- VAT Certificate ** NOT REQUIRED FOR COMPANIES OUTSIDE THE EU **
- Certificate of Incorporation ** NOT REQUIRED FOR COMPANIES OUTSIDE THE EU **
- Letter of Introduction on Company Letterhead (signed by a Director)

All pages must be FULLY completed in BLOCK CAPITALS and returned for applications to be processed. The accounts department may take up to 15 working days after the application has been submitted to open new accounts, those with credit limits may take longer.

All applications are subject to further verification with the VAT office

COMPANY INFORMATION

COMPANY / TRADING NAME:

COMPANY WEBSITE:

AFFILIATED COMPANIES:

OWNERS NAME:

MANAGING DIRECTOR (IF DIFFERENT):

TRADING STYLE: (PARTNERSHIP / SOLETRADER / LIMITED):

NATURE OF BUSINESS: (DISTRIBUTOR / RETAILER / ONLINE RETAILER / OTHER):

COMPANY REG. No (IF LIMITED):

VAT REG. No (IF VAT REGISTERED):

NUMBER OF EMPLOYEES:

COMPANY START YEAR:

ANNUAL TURNOVER:

CREDIT LIMIT REQUESTED (GBP): £

ADDITIONAL INFORMATION / REQUIREMENTS:

BUYERS CONTACT DETAILS

BUYERS NAME:

POSITION:

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

SALES CONTACT DETAILS

SALES CONTACT NAME:

POSITION:

PHONE NUMBER:

FAX NUMBER:

EMAIL ADDRESS:

ACCOUNTS CONTACT

NAME:

POSITION:

PHONE NUMBER:

FAX NUMBER:

EMAIL:

INVOICE ADDRESS

ADDRESS LINE 1:

ADDRESS LINE 2:

TOWN / CITY:

POSTCODE / ZIP CODE:

COUNTRY:

DELIVERY ADDRESS

ADDRESS LINE 1:

ADDRESS LINE 2:

TOWN / CITY:

POSTCODE / ZIP CODE:

COUNTRY:

CREATIVE SALES CONTACT:

IF YOU HAVE DOWNLOADED THIS APPLICATION FORM FROM OUR WEBSITE AND HAVE NOT ALREADY SPOKEN WITH A MEMBER OF THE SALES STAFF, PLEASE ENTER "ONLINE APPLICATION" AND YOU WILL BE ALLOCATED A SALES CONTACT WHEN THE APPLICATION IS PROCESSED

PLEASE NOTE INCOMPLETE APPLICATION FORMS WILL NOT BE PROCESSED

TERMS AND CONDITIONS OF TRADE

- 1) All invoices are due for settlement in full within 30 days of the invoice date, unless otherwise specified on the invoice.
- 2) Creative Distribution Ltd reserves the right to request payment in advance at its own discretion or payment by return.
- 3) Creative Distribution reserves the right to charge interest on a daily basis and without deduction of tax at a rate of 2% per calendar month on any amount outstanding beyond its due date. The Company further reserves the right to suspend delivery to a customer where any invoice has not been paid by its due date.
- 4) Creative Distribution Ltd reserves the right to include reasonable legal and collection fees in addition to any balance owed, should it be necessary to take action to collect any debt due.
- 5) Notwithstanding delivery and the passing of risk in the goods, title and property in the goods, including full legal and beneficial ownership, shall not pass to the customer until Creative Distribution has received in cash or cleared funds payment in full for all goods delivered to the buyer under this and all other contracts between the buyer and Creative Distribution for which payment of the full price of the goods there under has not been paid.
- 6) All delivery of goods as specified in the Company's sales order and or invoice will be deemed to have been received and accepted by the purchaser unless notification of non-delivery or fault is received by the company within 2 working days of the invoice date.
- 7) No liability is accepted for loss arising from any delay in despatch or delivery however caused.
- 8) Creative Distribution Ltd shall not be liable for any loss, injury or damage whatsoever direct or indirect, arising out of any defect in the goods sold, unless such loss, injury or damage is caused by the negligence, act or omission or wilful default of the Company.
- 9) Costs incurred by Creative in the process of completing export documentation will be liable by the customer.
- 10) A returns authorisation MUST be obtained before goods can be sent back. Any goods received without valid returns authorisation will not be credited or replaced.
- 11) Any addition to, or variation from these conditions shall not be deemed to be a waiver of its rights and remedies of any subsequent default by the customer in the performance or compliance with any of the terms or conditions
- 12) The invalidity of any individual provisions of these conditions shall not affect the validity of the remaining provisions.
- 13) The Terms and Conditions of Trade shall in all respects be governed and construed in accordance with English Law.

I/We hereby apply to open a trading account with Creative Distribution Ltd and declare that the information given on this form is complete, accurate and true. If any changes arise I/We will contact Creative Distribution Ltd to inform them. By signing this authority, I am authorising you to make an enquiry to any banker, trader contact or professional referee in respect of the above information. I have read and understood the Creative Distribution Ltd Terms and Conditions and I/We accept the Terms and Conditions agree to comply therewith.

Signature:

Print Name:

Position:

Date:

WARRANTY

The following outlines our Warranty and Returns policies:

ACCESSORIES (NON MOVING PARTS): 90 DAYS. I.E. Memory Cards, Blu-Ray Remotes, Console Stands, Power Adaptors etc.

ACCESSORIES (MOVING PARTS): 45 DAYS. I.E. Dual Shock Controllers, Wii Remotes / Nunchuks, Steering wheels etc.

CABLES AND LEADS: 90 DAYS.

HARDWARE (UK/PAL): 1 YEAR MANUFACTURERS WARRANTY. Return to manufacturer.

SOFTWARE: 45 DAYS.

Only pre authorised returns are accepted by Creative Distribution Ltd. Any returns sent without correct authorisation will not be accepted and may be returned to sender.

Should you need to return any items please ask your sales contact for a Returns Authorisation Form. Once completed please send this to your sales representative who will confirm when the return has been authorised.

Unless the returned item is not longer available, a replacement will be sent rather than a refund providing the reason for the return is valid.

All credit notes will be produced within 28 days of receipt of goods (If authorised prior to their return)

I/We hereby apply to open a trading account with Creative Distribution Ltd and declare that the information given on this form is complete, accurate and true. If any changes arise I/We will contact Creative Distribution Ltd to inform them. By signing this authority, I am authorising you to make an enquiry to any banker, trader contact or professional referee in respect of the above information. I have the read and understood the Creative Distribution Ltd Terms and Conditions and I/We accept the Terms and Conditions agree to comply therewith.

Signature:

Print Name:

Position:

Date:

Please submit the completed and signed application form by one of the following methods

Email: mail@creativedistribution.co.uk

Fax: +44 (0)208 664 8848

Post: Creative Distribution Ltd, Unit 2, 119 Beddington Lane, Croydon, CR0 4TD